

**NEW PARTNERSHIP CLIENT INFORMATION**

**BUSINESS DETAILS**

Name of Business : .....

Date of Commencement : ..... / ..... / .....

Business Address : .....  
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Business Telephone Number : .....

Business Fax Number : .....

Business Mobile Number : .....

Business Website : .....

Business E-mail : .....

VAT Registration Number : .....

Partnership UTR : .....

PAYE Accounts Office Reference : .....

PAYE Number : .....

**PARTNER 1 DETAILS**

Full Name : .....

Home Address : .....  
.....  
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Date of Birth : ..... / ..... / .....

National Insurance Number : ..... .....

Unique Tax Reference Number (UTR) : .....

Home Telephone Number : .....

Personal Mobile Number : .....

Personal E-mail Address : .....

**PARTNER 2 DETAILS**

Full Name : .....

Home Address : .....

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Date of Birth : ..... / ..... / .....

National Insurance Number : ..... .....

Unique Tax Reference Number (UTR) : .....

Home Telephone Number : .....

Personal Mobile Number : .....

Personal E-mail Address : .....

**PARTNER 3 DETAILS**

Full Name : .....

Home Address : .....

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Date of Birth : ..... / ..... / .....

National Insurance Number : ..... .....

Unique Tax Reference Number (UTR) : .....

Home Telephone Number : .....

Personal Mobile Number : .....

Personal E-mail Address : .....

**SERVICES REQUIRED**

Accounts Preparation :    Yes   /   No

Partnership Tax Return :    Yes   /   No

Personal Tax Returns :    Yes   /   No

Payroll :    Yes   /   No

VAT Return Preparation :    Yes   /   No

Bookkeeping :    Yes   /   No

Others : .....